



**KENORA URBAN TRAILS COMMITTEE**  
**Meeting Minutes**  
**Tuesday, March 3, 2015**  
**8:00 a.m. – Operations Board Room**

**ATTENDANCE**

Judy Underwood, , Heather Gushulak, Sharen Smith, Dave Schwartz, , Barry Corbett, John Nabb, Paloma Corrin

**REGRETS:** Diane Pelletier, Penny Beal, James Williams, Kerri Holder Steve Mastromatteo , Penny Beal

**CALL TO ORDER** – 8:05 a.m.

**DECLARATION OF PECUNIARY INTEREST** – None declared

**SPECIAL GUEST**

Bimal Adhikari re- GIS Mapping of Trails

Judy Underwood introduced Bimal Adhikari and thanked him for attending. Bimal explained the process and function of the GIS program and how it relates to trails and what his expected results will be when completed and uploaded to the City web site the committee discussed the application. The committee decided that a review of the trails with Bimal would be best to ensure all trails in GIS are correct before upload to web site. Bimal will be attending the next meeting for the review.

**ADOPTION OF MINUTES**

Accepted for information purpose only

**ADMINISTRATION:**

New Members:

- Paloma Corrin, James Williams , Barry Corbett applications to the committee were approved by Council
- Ron Beal was reappointed by Council
- Judy introduced and welcomed Paloma Corrin and Barry Corbett to the committee and provided a brief overview about the committee

- John Provided Paloma and Barry with an information kit about the committee
- Engineering Department – 2015 Work Plan  
John Nabb explained that the 2015 work plan and will provide a map when Engineering has developed one

#### Budget

- Sharon explained that budget was passed, but priorities make it difficult to meet all budget requests. Sharon explained that the addition of trees in the budget request was not approved for 2015.

#### Volunteer Hours

- Judy explained the volunteer hours and how important it is to keep track of them and provide Penny with them to ensure when we are applying for grants we have all the total hours which is a requirement for those applications.

#### Five Year Plan

- Five Year Plan continues to be reviewed and that with the new members on the committee time will be given for their review before passing it.

### **TRAIL DEVELOPMENT/MAINTENANCE:**

#### Tunnel Island

- Judy asked if Jennifer Findlay could attend to provide an update on Tunnel Island in April, 2015

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#### Rat Portage Trail

- Scott Green has agreed to be the Trail Captain for the Rat Portage Trail.

#### Beaver Brae Trail

Dave Schwartz to make contact and ask if Beaver Brae will take on the trail

#### QR Code for Trail Guide

.John Nabb to add QR code to the gateway trail head signs. To use the QR code you will require an ap to access it – QR Reader or Quick Scan.

### **TRAIL DEVELOPMENT/MAINTENANCE:**

#### **SIGNAGE:**

#### Outstanding:

- Rabbit Lake Trail – two historical signs to be erected in the spring. John Nabb to coordinate.

Beaver Brae Trail – Dave to ask if Beaver Brae would consider Developing a relationship for the trail (friends of trails)

## **NEW BUSINESS:**

### Vernon trails

- Barry Corbett brought forward some history about the ownership of the land and Vernon Trails and how it works with the MNR , currently the MNR have just completed the land use agreement policy

### Mink Bay Wet Lands

- Judy explained that Council has passed the Mink Bay Wet lands application for a Heritage designation

### Trailhead North Conference

Heather brought forward to the committee information relating to the Trailhead conference in Thunder Bay April 17<sup>th</sup> & 18<sup>th</sup> and was going to circulate the information to the committee.

## **NEXT MEETING:**

**Tuesday, April 6<sup>th</sup>, 2015 – Operations Boardroom**

MEETING CLOSED – 9:15 a.m.

## **DUTY ROSTER:**

Committee Member	Duty	Deadline Date
John Nabb	To ask Heather to attend next meeting update on tourism	April 2015
Sharon Smith	Review friends of Trails with Ron Amel	March. 2015
John Nabb	To ask Jennifer to attend next Trail Meeting to give update on Tunnel Island	April 2015
Committee	Review of Five Year Plan	Spring 2015
Penny Beal	Year End Report – Volunteer Hours	April. 2015
John Nabb	Scott Green – Rat Portage Trail Captain	April. 2015
Committee	Contact Path of the Paddle for confirmation on access point for sign and questions on proposed new Trans Canada Trail route	Spring 2015
John Nabb	Approach Engineering RE: 2015 Road Projects	April. 2015
Committee	Great Lake of the Woods Trail – spring walk about	May, 2015
Dave Schwartz/Beaver Brae	-review north east exit routes for Beaver Brae Trail -develop signage for this trail - chips on trail in the spring -GPS Trial	March. 2015  May, 2015 May, 2015
John Nabb	Install Historical Signs Rabbit Lake Trail (2)	Spring, 2015